



ADMINISTRATION
314 E. 6th Street, P.O. Box 4030
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(319) 292-1279 FAX (319) 291-3947

TO: First Judicial District Department of Correctional Services Board of Directors
FROM: Ken Kolthoff, District Director
DATE: Friday, May 28, 2021
RE: Board of Directors Meeting

The First Judicial District Department of Correctional Services Board of Directors will meet:

Friday, June 4, 2021
10:00 a.m.
Google Meets

If you are unable to attend, please notify Board Secretary Kristin Blaylock by email Kristin.blaylock@iowa.gov or work phone (319) 292.1281 and notify your alternate as soon as possible.

Copies: Board of Directors
1ST District Employees
DOC: Beth Skinner, Sally Kreamer, Johana Herdrich
Robin White, AFSCME
News Media
1st District Website
Board File

Agenda

FIRST JUDICIAL DISTRICT
DEPARTMENT OF CORRECTIONAL SERVICES
BOARD OF DIRECTORS MEETING
10:00 AM, Friday, June 4, 2021

Location: Google Meets
Meeting called by: Tim Zoll, Chair
Note taker: Kristin Blaylock, Board Secretary
Please bring: Previous Meeting Minutes

Agenda Topics:

1. Call to Order
2. Roll Call/Introductions
3. Agenda Approved As Received/Amended
4. Approval of Previous Meeting Minutes
5. Public Forum
6. COVID19 Update
7. Approval of FY '21 Year-to-Date Analysis Report
8. Approval of FY '22 Budget
9. Approval of Purchase of Service Agreement
10. Approval of Personnel Policy Updates
 - a. PER12-Leave Benefits
 - b. PER35-Filling Vacant Positions
 - c. PER52-PREA Reporting & Investigations
11. Approval of FY'22 Contracts
12. Approval of Kitchen Contract Amendment
13. Approval of Oelwein Probation/Parole Office Lease
14. Approval of FY'22 Water Softener Bids
15. Approval of Changes to the Table of Organization
16. Update on Windows
17. West Union Bank Account
18. Residential Officers
19. Commendation-Scott Mickle
20. Commendation-Anamosa Staff
21. Advisory Committee Reports
22. Old Business
23. New Business
24. Adjournment

Committees of the Board may meet under the provisions of Chapter 21.4(2) & (3) of the Code of Iowa, there being good cause.

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